



**BY-LAWS OF THE  
LINGUISTIC SOCIETY OF THE PHILIPPINES, INCORPORATED\***

**ARTICLE I - NAME**

**Section 1.** The name of the association shall be the LINGUISTIC SOCIETY OF THE PHILIPPINES, INCORPORATED, with principal office at De La Salle University, 2401 Taft Avenue, Manila, Philippines.

**ARTICLE II – PURPOSES**

**Section 1.** The Society shall have the following purposes or objectives:

- a. To strive for the advancement of the scientific study of language, including basic research, particularly on language in the Philippine context;
- b. To publish and disseminate the results of original scientific studies undertaken and to communicate with organizations within and outside the Philippines that are also engaged in such pursuit;
- c. To conduct training programs on language and language related topics both at pre-service and in-service levels locally and nationally;
- d. To hold conferences at the local, regional, national, and international levels in matters relating to linguistics, language education and their allied disciplines; and
- e. To encourage the participation of members of the society at local, regional, national, and international seminars/workshops/meetings/conferences on linguistics, language, and language education to broaden their insights and promote their professional growth.

**ARTICLE III – MEMBERSHIP**

**Section 1.** Members shall be individuals whose occupation and activities are primarily in the advancement of linguistics and language education as a science and as profession, or those interested in the advancement of such.

**Section 2.** There shall be the following categories of membership: honorary, student, institutional, regular, and lifetime.

- a. Any scholar of distinction in linguistics and language education, and who has exhibited genuine concern for the advancement of Philippine linguistics, may be elected an honorary lifetime member of the Society upon careful deliberation of the Board of Directors.
- b. Any undergraduate or graduate student enrolled in the regular academic in a recognized college or university may become a member upon payment of dues.
- c. Any institution, after careful deliberation of the Board, may become a member upon payment of dues.
- d. Any individual, whose professional work qualifies under Art III Sec 1, may become a regular or lifetime member upon payment of dues.

**Section 3.** Members shall have the following responsibilities:

- a. To serve on committees upon invitation of the Board of Directors;
- b. To participate in annual general meetings, special meetings, monthly lectures and annual conferences;

- c. To pay membership fees regularly, which is on or before January 31 of each year; and,
- d. To engage in professional activities to advance the purposes of the Society.

**Section 4.** Members shall have the following privileges:

- a. To present papers at annual conferences of the Society upon approval of the program committee;
- b. To regularly receive a copy of the Philippine Journal of Linguistics (PJL);
- c. To elect (except institutional members) and be elected;
- d. To regularly receive information about professorial chair lectures, special events, seminars, and other activities of the Society; and
- e. To receive discounts on conference registration fees and other publications of the Society.

**Section 5.** Membership fees and other dues shall be determined by the Board of Directors.

#### **ARTICLE IV – BOARD OF DIRECTORS**

**Section 1.** The affairs of the Society shall be managed by a Board of Directors eleven (11) in number to be elected from regular or lifetime members whose membership has commenced at least a year prior to election, and whose nominations have been endorsed by the existing Board of Directors. The Board shall elect from among themselves the officers.

**Section 2.** Two seats in the Board of Directors shall be reserved for institutions with special interest in the purposes of the Society. The choice of institutions shall be endorsed by the existing board upon careful consideration of the board's existing needs and future directions. The Board members from these institutions shall have voting rights

**Section 3.** The members of the Board of Directors shall have a term of office of three (3) years. No member of the Board shall serve for more than two consecutive terms.

**Section 4.** The immediate past president or his/her designated representative shall be a member of the Board in an ex-officio capacity for one term of three years, with no voting rights.

**Section 5.** The Board of Directors may appoint advisers or an advisory committee from among the senior members of the Society. These advisers shall have no voting rights.

**Section 6.** The term of office of the Board of Directors shall commence at the first Board meeting following the election.

**Section 7.** In a term of three years, a Board member may be granted a leave of absence of not more than one year as deemed justifiable by the Board of Directors. Any vacancy in the board shall be filled by an appointment of the Board. This new member shall serve only for the unexpired term of the vacant position.

**Section 8.** Any application for Leave of Absence should be done in writing at least 30 days before the effectivity of such a leave. The board should act on this request at least 15 days after receipt of the application in a board meeting.

## **ARTICLE V – OFFICERS AND COMMITTEES**

**Section 1.** The Board of Directors shall elect from among themselves the following officers:

- President
- Vice-President
- Secretary
- Treasurer
- Director of Conferences
- Director of Membership
- Director of Professional Meetings
- Director of Publications
- Director of Public Relations and Linkages
- Director of Research and Special Projects
- Director of Training

The term of office of each member of the board is three (3) years. Each of the six directors, whose term is one (1) year, shall chair a committee with the same portfolio and whose tasks are spelled out in Article V Section 5.

**Section 2.** The President shall preside over all meetings of the general assembly and the Board of Directors.

The Vice-President shall act in the absence of the President and is President-elect for the succeeding term of office.

The Secretary shall keep the minutes, as well as all the pertinent records of the Society.

The Treasurer shall keep all the financial accounts of the Society which will include receiving and disbursing funds for its operation. He/She is authorized to open a bank account with any reputable banking institution. Withdrawals from this account will be made by at least two of the following three officers: the President, the Vice President and the Treasurer.

**Section 3.** In case a vacancy occurs in any of the positions named in Section 1, the vacant position shall be filled through election by the remaining members of the Board from among themselves, except the office of the President, in which case the Vice-President shall take over. The member elected shall serve only for the unexpired term of the vacant office.

If both the President and the Vice-President resign or are separated from office, the Board of Directors, constituting a quorum, shall elect from among themselves a new President who shall serve during the unexpired term of the office.

**Section 4.** The Board of Directors shall appoint, reappoint or change the members of the Editorial Board of PJJ every three years.

**Section 5.** All members of the Board shall attend at least nine (9) monthly meetings in each year of term of service, failure to do so may result in expulsion from the Board. Other grounds for expulsion or termination of office also include willful gross negligence of duties, intellectual dishonesty, or other acts that may cause undue harm to the reputation of the organization.

**Section 6.** There shall be six (7) standing committees representing each of the six portfolios of elected directors, as follows:

- a. Conferences, which shall organize the LSP Annual Meeting and National Conference, as well as other symposia and conferences which are regional, national or international in scope;
- b. Membership, which shall keep and update records of the general membership, as well as handle registration matters during annual general meetings and conferences;
- c. Professional Meetings, which shall organize professorial chair lectures and other lecture series;

- d. Publications, which shall manage all publications of the Society;
- e. Public Relations and Linkages, which shall disseminate information about LSP activities, proactively advance the advocacies and objectives of the LSP, engage in resource generation and marketing activities, and maintain the LSP website and other means of publicity
- f. Research and Special Projects, which shall organize research projects independently or with national and international collaborators, as well as secure research grants and awards;
- g. Training, which shall organize the LSP Roving Seminars and other training programs.

**Section 7.** The Board of Directors may appoint from the general membership two (2) to three (3) members to each standing committee. Each member shall have an appointment of one year, and shall be appointed to only one committee per year of service.

**Section 8.** The terms of office of the committee chairs shall be co-terminous with the Board of Directors.

**Section 9.** Ad hoc committees may be created by the Board as deemed necessary.

#### **ARTICLE VI – MEETINGS**

**Section 1.** At least one over fifty (50) per cent of the members of the Board of Directors actually in office shall constitute a quorum at the meeting of the Board of Directors.

**Section 2.** No action of the Board shall be valid unless it is a decision of the majority of the Board of Directors.

**Section 3.** The order of business at regular meetings of the Board of Directors shall be:

- Calling the roll
- Approval of the minutes of the previous meeting
- Business arising from the minutes
- Discussion of meeting agenda
- Miscellaneous business

**Section 4.** The annual general meeting of the members shall be held at a time and in a place to be decided by the Board of Directors, for the election of the members of the Board of Directors, and for such other matters as the Board of Directors may deem necessary.

**Section 5.** Any special meeting of the members of the Society shall be held at the call of the President, or upon unanimous request of the members of the Board of Directors. A quorum shall consist of those present at annual general meetings and special meetings.

#### **ARTICLE VII – AMENDMENT**

**Section 1.** These By-Laws may be amended as proposed by the Board of Directors and ratified by a majority vote of the members of the Society at the annual general meeting or special meeting.

**Section 2.** Any amendment to these By-Laws shall take effect thirty days after its approval.

\*Approved through voting by LSP members at the Annual General Meeting on 20 August 2011 at Leong Hall, Ateneo de Manila University.

